

## IPC DIGITAL MEDIA GUIDELINES

#### FOR ACCREDITED PERSONS AT THE PARIS 2024 PARALYMPIC GAMES

**FIRST PUBLISHED: FEBRUARY 2024** 

Last updated: 2 August 2024

#### **UPDATES SINCE LAST EDITION**

#### 2 August 2024

- On Page 5 the page numbering on the Contents page has been updated.
- On Page 7 a new bullet point has been added to the section Personal **Digital Media** postings <u>must not</u>. It reads: "be used by non-Media Rights Holders for broadcast during the Games period;
- On page 8 a new bullet point has been added to the section Restrictions on Publishing Video Content Filmed in Paralympic Venues. It reads: "Video captured in venues according to stated guidelines on any personal or professional device is strictly prohibited for commercial use, including documentaries, films, TV shows, etc. without approval and release from the IPC."

# **GUIDELINES AT A GLANCE**

At the **Games**, we actively encourage people to share their personal experience across personal **Digital Platforms** through the use of video, photos and other content.

To ensure no rules are broken and the rights granted to Media Rights Holders (the **MRH**s) are fully respected, the International Paralympic Committee (the **IPC**) has created these **Guidelines** to clarify what can and cannot be posted by **Accredited Persons** during the Paris 2024 Paralympic Games.

Words and phrases in bold have the meanings given to them in the Definitions (Section 13) at the end of these **Guidelines**.

The detailed rules are set out from Section 1 onwards, but in summary, the most important rules to be followed by **Accredited Persons** during the **Paralympic Games Period** are listed on Page 4 of this document.

If these **Guidelines** are breached by any **Accredited Person**, the **IPC** and **Paris 2024** shall be entitled to eject any person from a **Paralympic Venue** and to suspend or withdraw accreditation privileges without notice. The **IPC** reserves the right to take any other measures it deems fit with respect to infringements of these **Guidelines**, including issuing a **Take Down Notice**, taking legal action for an injunction, conservatory measure or damages, and imposing other sanctions, including against the National Paralympic Committee ("**NPC**") of any Accredited Person where it appears to the **IPC** that the **NPC** either permitted or facilitated the breach or took no reasonable steps to control the **Digital Media** activities of its delegation.

You should also be aware that your activity or behaviour on **Digital Media** could give rise to sanctions for breaches of other policies and agreements you have consented to or entered into in consideration of your accreditation to participate in the **Games**.

#### CAN

Accredited Persons **can** record and post video content and take photographs using a personal mobile phone, but not any-professional equipment, from or within the following areas, provided they only share it across their personal Digital Platforms:

- the Paralympic Village (excluding medical and doping areas)
- Sporting competition areas you can upload a maximum of two minutes per day and it cannot be Live Streamed and you must respect these Guidelines
- Opening and closing ceremonies
- Official transport areas
- Training venues and practice areas
- Paralympic Competition Venues on the day of competition up to one hour before competition (excluding call room, mixed zone, doping control and medical areas) and after you have left the mixed zone/doping control station following your competition.

Accredited Persons **can** also answer questions from the media via social channels (including attending remote video calls with media, in accordance with the rules stated in the News Access Rules: Paris 2024 Paralympic Games).

#### CANNOT

Accredited Persons **cannot** share and/or produce any Live Streaming of any activity taking place in any of the following places:

- Sporting competition areas (sport performances, national anthems, coin toss and any celebrations on the field of play);
- Medal ceremonies; and
- Paralympic Competition Venues. (with the only exception being the Opening or Closing Ceremonies).

In addition, Accredited Persons **must not** post any video or content that:

- is longer than 2 minutes;
- is discriminatory, offensive, hateful, profane, vulgar, sexuality explicit or defamatory;
- · gives publicity to or endorses personal sponsors or marketing partners;
- shares private information about fellow athletes;
- assumes the role of a journalist or media outlet. Accredited Persons must not provide national media with footage;
- uses any photograph or film recorded by them for the purpose of bringing or supporting any protest, appeal or other challenge to an athlete's performance
- films and/or shares any audio/video recordings of the following areas:
  - o back of house meaning the non-public accredited areas that are generally designed to support Games operations, including call rooms, coach areas, warm-ups areas, etc; or
  - o restricted areas -meaning the polyclinic, doping control station, fitness centre, dining halls and Residential Zones of other teams at the Paralympic Village.



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## **1 INTRODUCTION**

The IPC actively encourages athletes and other Accredited Persons attending the Games to share their experiences via their own personal social and digital media to billions of people around the world.

At the same time, with the **Games** set to be the most widely broadcast Paralympic Games in history, we need to control how **Digital Media** is used in some aspects in order to protect the rights of the **MRHs**, other athletes and participants, and the intellectual property of the **IPC** and **Paris 2024**.

Therefore, **Digital Media** activity must be carried out in accordance with these **Guidelines** as well as other applicable rules and policies listed in Section 11of this document.

These **Guidelines** will apply to all **Accredited Persons** (excluding the **MRH** and **Accredited Press** who have their own respective guidelines) during the **Paralympic Games Period**.

The **MRH** have the rights granted to them under their Media Rights Agreements which will allow them generally to enjoy territory-wide rights to broadcast the **Games** across multiple platforms, including via **Digital Media** channels.

Accredited Press must adhere to the <u>Paris 2024 Paralympic Games News Access</u> <u>Rules</u> (these are rules for the use of short extracts for news reporting applicable for the **Games**).

### **2 GENERAL PRINCIPLES**

#### 2.1 PERMITTED USE

Please share your **Games** experience on your own personal **Digital Media** accounts using the hashtags '#Paris2024 and '#Paralympics'.

Postings should be polite, courteous, and respectful to the IPC, Paris 2024, all NPCs and IFs, and other Accredited Persons.

Participants can use personal **Digital Media** to comment, demonstrate, protest, and/or make political statements as set out in the **Supplementary Regulations – Paris 2024 Paralympic Games – Demonstrations** (to be published in 2024 <u>here</u>). However, please note that any demonstration, protest, statement, comment, gesture, or other conduct that involves any Impermissible Element(s) (as defined in the Supplementary Regulations) is strictly prohibited at all times and in all places.

Personal **Digital Media** postings <u>must not</u>:

- feature any Live Streaming (with the only exception being the Opening or Closing Ceremonies and any remote interviews conducted from within the Paralympic Village);
- use discriminatory, homophobic, racist, sexist, offensive, hateful, profane, vulgar, sexually explicit or defamatory language or audio-visual or audio content;
- intrude upon the privacy of participants at the **Games** (without the consent of such participants, persons and entities);
- be for commercial and/or marketing purposes and must not create or imply an association between a third party and the IPC, Paris 2024, the Games or the Paralympic Movement (unless such association actually and lawfully exists);
- be used by non-Media Rights Holders for broadcast during the Games period;
- make use of professional standard recording equipment (no broadcast quality camera, sound recording equipment). The IPC and Paris 2024 will have absolute discretion to decide which equipment or devices are to be treated as 'professional standard' for the purpose of these Guidelines;
- make use of any of the official Games Marks or IPC trade marks such as the Paralympic Symbol, in any way that creates an association with any third party or any third party's products or services, or in a manner that may give the impression that such third party's products or services have an official relationship with the IPC, Paris 2024, any NPC and/or the Paralympic Movement; or
- apply or make use of any of the **Games Marks**, or **IPC** trade marks (including the **Paralympic Symbol**), except when the image being used naturally contains these marks (for example because the marks appear in the background).

#### 2.2 PERSONAL EXPERIENCE AND NON-JOURNALISTIC USE

Posts must reflect your own personal **Games** experience.

You must not create and distribute any audio or audio-visual content as part of any journalistic or news reporting function (you must not act as a journalist or supply images, text or other content to news channels or platforms) unless you have official media accreditation.

### **3 DIGITAL MEDIA CONTENT**

Your personal **Digital Media** posts can contain video images, still photographs, sound and Animated GIFs provided these:

• have been taken by you for personal use;

- do not contain any Live Streaming;
- comply with the General Principles set out in Section 2 above;
- are made freely available without any charge or profit; and
- respect the restrictions outlined below, if they have been filmed from within **Paralympic Venues**.

#### 3.1 RESTRICTIONS ON PUBLISHING VIDEO CONTENT FILMED IN PARALYMPIC VENUES

In order to protect the rights of our **MRHs**, special care must be taken when creating video or audio content for **Digital Media** from within **Paralympic Competition Venues**.

You are permitted to post crowd reaction material, general venue imagery, pictures of yourself and friends, and general atmosphere content from the **Paralympic Competition Venues**. However:

- you must not Live Stream any moving images of sporting action from inside Paralympic Competition Venues, with the only exception being the Opening or Closing Ceremonies. You are only permitted to promote the official Live Stream of the IPC or the MRH from your country, for example by including a relevant link to the website that offer the official Live Stream;
- you can only upload a maximum of two minutes of recordings (non-live) from Paralympic Competition Venues each day to your own personal Digital Media channels. This footage can only be uploaded up to one hour before sporting competition and after you have left the mixed zone/doping control station;
- content must never compete with, or seek to replicate, the broadcast images and rights of the **MRH**; and
- it is not permitted to film other people in the **Paralympic Village** without their prior permission.
- Video captured in venues according to stated guidelines on any personal or professional device is strictly prohibited for commercial use, including documentaries, films, TV shows, etc. without approval and release from the IPC.

Any breaches of these restrictions could lead to sanctions being imposed as outlined in Section 9.

### **4 ADVERTISING AND SPONSORSHIP**

You are reminded of the requirements of the <u>Paris 2024 Athlete Sponsorship and</u> <u>Advertising Guidelines</u>. Therefore, you are not permitted to promote any brand, product or service on your **Digital Platforms** during the **Paralympic Games Period**  unless permitted to do so under those guidelines or in accordance with the requirements of your **NPC**.

### **5 DOMAIN/ APP NAMES**

Domain names, mobile applications and social media handles that include any Paralympic terminology are not permitted. For example, [yourname]paralympic.com or @[yourname]paralympic would not be permitted while [yourname].com/paralympic would be allowed.

You may not create stand-alone Paralympic-themed websites, applications or any other features, whether to host coverage of the **Games** via **Digital Media** or otherwise. You may not also frame or embed any **Live Stream** or official **Games** content in your website or from your personal **Digital Platforms**.

Any domain names, mobile apps and/or social media handles etc., created in breach of these **Guidelines** will become the property of the **IPC**. Any **Accredited Person** that is registered as the owner or controller (registrant) of these will be deemed to hold their interest in the domain names, mobile apps and/or social media handles etc. on trust for the **IPC** and will assign these to the **IPC** forthwith upon **IPC** requesting that they be assigned.

### **6 OFFICIAL CHANNELS**

You are encouraged to "link" your **Digital Media** platforms to the official site of the **Paralympic Movement** (<u>https://www.paralympic.org/</u>), the official site of the **Games** (<u>www.paris2024.org</u>) and the official site of your **NPC** and/or **IF**.

Please be aware of the following online channels which may feature a variety of **Games** related content. You are encouraged to link your content to these websites and tag the following digital platforms:

- <u>www.paralympic.org</u> the official website of the IPC
- <u>www.paris2024.org</u> the official website of Paris 2024
- <u>www.facebook.com/Paralympics</u> the IPC's official Facebook page
- <u>www.x.com/Paralympics</u> the **IPC**'s official X account (formerly Twitter)
- <u>www.instagram.com/Paralympics</u> the IPC's official Instagram account
- <u>www.youtube.com/Paralympics</u> the **IPC**'s official YouTube channel
- TikTok: Paralympics the IPC's official TikTok account
- Snapchat: Paralympics the IPC's official Snapchat account

## 7 LIABILITY

You are responsible for any legal consequences arising from your activity on your **Digital Platforms**, including content that is deemed to be obscene, offensive, defamatory or otherwise illegal, or infringing on any third party's rights.

This may also apply if you have authorised a third party to manage your **Digital Platforms** accounts or to express opinions on your behalf.

The IPC shall take no responsibility or accept any liability for any activity or content posted on your **Digital Platforms**, whether in compliance with these **Guidelines** or not.

## 8 RESPONSIBILITY AND MONITORING

The **IPC** will conduct regular checks of content relating to the **Games** that is published online to ensure that these **Guidelines** are being complied with.

The IPC asks for the support of all Accredited Persons in controlling any ambush activity or any sites engaged in conduct that is breach of these Guidelines and/or which is offensive to or adversely affects the goodwill associated with the Games and the Paralympic Movement. The IPC asks that Accredited Persons discovering unauthorised content to please report it immediately to ipc.media@paralympic.org.

### **9 INFRINGEMENT OF GUIDELINES**

If these **Guidelines** are breached by any **Accredited Person**, the IPC and **Paris 2024** shall be entitled to eject any person from a **Paralympic Venue** (including a **Paralympic Competition Venue** and **Residential Zone**) and to withdraw or suspend accreditation privileges without notice and without any form of hearing or appeal. The IPC reserves the right to take any other measures it deems fit with respect to infringements of these **Guidelines**, including issuing a **Take Down Notice**, taking legal action for an injunction, conservatory measure or damages, and imposing other sanctions, including against the NPC of any participant where it appears to the IPC that the NPC either permitted or facilitated the breach or took no reasonable steps to control the **Digital Media** activities of its delegation.

You should also be aware that your activity or behaviour on **Digital Platforms** could give rise to sanctions for breaches of other policies and agreements you

have consented to or entered into in consideration of your accreditation to participate in the **Games**.

### **10AMENDMENTS/INTERPRETATION**

The IPC reserves the right to amend these Guidelines, as it deems appropriate.

## 11 OTHER RELEVANT GUIDES AND POLICIES

- IPC Handbook
- All Guides and Polices for the **Games** can be found <u>here</u>, including:
  - Paris 2024 Conditions of Participation Agreement
  - o Paris 2024 Athlete Sponsorship and Advertising Guidelines
  - <u>Paris 2024 News Access Rules (including house rules relating to remote interviews)</u>
  - Supplementary Regulations Paris 2024 Paralympic Games -Demonstrations

Your **NPC** or **IF** may also have their own guidelines that you will need to be aware of and follow.

## **12 FREQUENTLY ASKED QUESTIONS**

#### **Q: WHO IS CONCERNED BY THE GUIDELINES?**

A: The **Guidelines** apply to all **Accredited Persons** for the **Games**.

#### **Q: WHEN DO THE GUIDELINES APPLY?**

A: The **Guidelines** apply for the **Paralympic Games Period** (from 20 August to 16 September 2024).

#### **Q: CAN I USE DIGITAL MEDIA DURING MY PARTICIPATION AT THE GAMES?**

A: YES: the IPC encourages all Accredited Persons to share their experiences at the Games with others through Digital Media but requires that the rules outlined in these Guidelines are observed.

Also remember that any online activity is still subject to applicable laws (such as defamation, privacy and intellectual property laws) and so **Accredited Persons** must also respect those laws and ensure that their **Digital Media** activity does not contain defamatory or obscene content. Postings that are racist, sexist, homophobic, discriminatory or offensive towards any other persons are also prohibited.

#### **Q: CAN I POST ABOUT THE COMPETITIONS?**

A: YES: we actively encourage athletes and other **Accredited Persons** to post about their competitions and **Games** experience, but they are not permitted to **Live Stream** any videos, including of the sporting competition.

If you are attending a sporting competition as a spectator, you can post text and photos from the sporting competitions in real-time.

If you are attending a **Paralympic Competition Venue** as a competing athlete, you can only upload a maximum of two minutes of recordings (non-live) each day to your own personal **Digital Media** channels. This footage can only be uploaded up to one hour before sporting competition and after you have left the mixed zone/doping control station following your competition.

Content must never compete with, or seek to replicate, the broadcast images and rights of the **MRH**.

Under no circumstances, shall any video from back of the house at the **Paralympic Venues** be shared.

You should not assume the role of a journalist or media outlet. Posting should therefore be in a first-person, diary-type format.

### Q: CAN I ANSWER QUESTIONS FROM THE MEDIA ASKED THROUGH DIGITAL MEDIA?

A: YES: in the same way as offline, **Accredited Persons** are allowed - but under no obligation - to answer questions from the media asked through **Digital Media**. Remember, you post your opinions, and any other materials, at your own risk and you should make it clear that the views expressed are your own.

#### **Q: IS THERE A POLICY RELATED TO REMOTE INTERVIEWS?**

A: Accredited Persons are authorised to give remote interviews to the media via smartphone or other devices (including video calls using tools like Zoom, TEAMS or GoogleMeet). You should always liaise with and inform your NPC prior to agreeing to a remote interview. Further information regarding remote interviews can be found on the Paris 2024 Paralympic Games News Access Rules.

#### **Q: CAN I SHARE PHOTOS TAKEN FROM PARALYMPIC VENUES?**

A: YES: **Accredited Persons** can share still photographs they take within or **outside Paralympic Competition Venues** and other **Paralympic Venues** on **Digital Media** provided these **Guidelines** are followed.

If publishing photos that you have not taken yourself, you need to ensure that you have been expressly authorised by the copyright holder or photographer to do so.

Please note that specific requirements apply in the perimeter of the **Paralympic Village** (see below "Q: Can I post photos or videos taken within the Paralympic Village?").

### Q: CAN I POST PHOTOS OR VIDEOS TAKEN WITHIN THE PARALYMPIC VILLAGE?

A: YES: athletes and other Accredited Persons with the necessary access rights can take photos from within the Paralympic Village, with the exception of medical and anti-doping control areas. Such photos can be shared on Digital Media. However, it is important to keep in mind that if another person's image is included or referred to in a posting such person's consent should be obtained beforehand, and you should be mindful of privacy laws that may apply. It is the responsibility of the Accredited Person to get any consent from third parties appearing on its Digital Media post. Persons staying in the Paralympic Village are also required

to respect the protected atmosphere of the **Paralympic Village** and are not allowed to report on the activities of other residents, unless they have obtained such other person's consent beforehand.

Accredited Persons can also record videos or audio content in the Paralympic Village and share such photos or videos on Digital Media for personal, non-commercial and non-promotional use, provided the content complies with these Guidelines.

### Q: CAN I SHARE GIFS CREATED FROM PHOTOS AND VIDEO I HAVE TAKEN FROM WITHIN THE PARALYMPIC VENUES?

A: GIFs, GFY, WebM or other sorts of short video formats and any other multipleexposure still images with a refresh rate to simulate the look and feel of video ("GIFs") created from photos and/or videos that **Accredited Persons** have captured from within the **Paralympic Venues** may be shared on personally owned websites and social media pages, for non-commercial and non-promotional use only. GIFs containing images of the sporting competition areas or back of house areas are not permitted.

#### **Q: CAN I POST ABOUT MY PERSONAL SPONSORS DURING THE GAMES?**

A: Generally NO. As a principle, **Accredited Persons** should only use **Digital Media** during the period of the **Games** for the purposes of sharing their personal experiences, not for commercial and/or advertising purposes.

In addition to these **Guidelines**, all athletes must ensure that their activities on **Digital Media** comply with the requirements of the <u>IPC's Athlete Sponsorship and</u> <u>Advertising Regulations</u> and the related instructions issued by the IPC, Paris 2024 and their respective NPC. The Athlete Sponsorship and Advertising Guidelines allow you post "thank you messages" and also contain limited exceptions to permit marketing by Worldwide Paralympic Partners or, in certain circumstances, by other sponsors running existing campaigns that are published before the **Games**. You must check what your NPC permits you to do and ensure you adhere to those NPC guidelines. If your NPC has no such guidelines, you must comply with the IPC's Athlete Sponsorship and Advertising Guidelines.

### Q: CAN ATHLETES POST ON DIGITAL MEDIA A VIDEO RECORDED BY THEIR COACHES (OR ANYONE ELSE) DURING TRAINING OR WARM-UP?

A: NO: athletes can only post content recorded by themselves during training or warm-up on the condition it complies with the timing requirement set out in these Guidelines.

### Q: CAN ATHLETES POST HIGHLIGHTS OF THEIR PERSONAL COMPETITION ON DIGITAL MEDIA?

A: NO: an athlete can only post highlights of their personal competition providing they are reposting or sharing content published by the official **MRH**in the athlete's country or the **IPC**.

### Q: CAN I USE THE PARALYMPIC SYMBOL OR OTHER PARALYMPIC PROPERTIES IN MY DIGITAL MEDIA POSTS?

A: Accredited Persons must not use the Paralympic Symbol or the Paris 2024 Games Marks, or any NPC emblem on any Digital Media on a 'standalone' basis. However, Accredited Persons can share images where they are pictured in front of the Paralympic Symbol, Paris 2024 Games Marks or NPC emblem or photographed with the Paralympic Mascot, or where any of those symbols are incidental in the video.

The word "Paralympic" and other Paralympic terminology can be used by **Accredited Persons** on **Digital Media** but only for editorial/factual purposes (for example to describe your experience at the **Games**).

For note, using *#Paralympics* on X during the **Paralympic Games Period** is actively encouraged and will automatically result in the creation of a **Paralympic Symbol** emoji.

### Q: CAN I USE DIGITAL MEDIA TO SHARE MY VIEWS ON PARTICULAR SUBJECTS?

A: Participants can use **Digital Media** to comment, demonstrate, protest, and/or make political statements as set out in the Supplementary Regulations - Paris 2024 Paralympic Games - Demonstrations. However, please note that any demonstration, protest, statement, comment, gesture, or other conduct that involves any Impermissible Element(s) (as defined in the Supplementary Regulations) is strictly prohibited at all times and in all places.

## **13 DEFINTIONS**

"Accredited Persons" refers to persons who have received a Paralympic Identity and Accreditation Card that permits the holder access entitlements and other privileges for the **Games**.

"Accredited Press" refers to written and photographic press, including technicians, support staff, and non-rights holding radio and television professionals who have received a Paralympic Identity and Accreditation Card that permits the holder access entitlements and other privileges for the **Games**.

"Digital Media" refers to all digitised content (text, audio, graphics, video) that can be transmitted over Digital Platforms.

**"Digital Platforms"** means a website(s), social media site or a third-party hosted platform (such as Facebook, Twitter, TikTok or YouTube), regardless of whether those websites or platforms are available through the internet or customised for mobile devices.

"Games" means the Paris 2024 Paralympic Games

**"Games Marks"** means the official emblem, mascot, pictograms and other identifications, designations, logos and insignias identifying the **Games** and does not include the **Paralympic Symbol**.

"Guidelines" means the rules set out in these guidelines.

**"IF"** means each International Federation for a sport on the Paralympic Games programme.

"IPC" means the International Paralympic Committee.

"Live Streaming" or "Live Stream" means any live or near live or simultaneous broadcast, exhibition or display of action or activity during the **Games** (taken from within Paralympic Competition Venues) which is made available to the public, including through use of live streaming functions on social media or any other website.

"Media Rights Holders" or "MRH" means an organisation which has been granted the right to broadcast the Games in a particular territory or a group of territories.

"NPC" means National Paralympic Committee

**"Paralympic Competition Venues"** means all venues where official competitions take place including all the associated or lined official training and practice facilities.

**"Paralympic Games Period"** means the period from 20 August 2024 to midnight on 16 September 2024 when the Paralympic Village will close.

**"Paralympic Movement"** comprises the **IPC**, the **IPC** Members, the Recognised International Federations, and any other Persons that participate in Para sport or are involved in the promotion, organisation, and/or delivery of Para sport.

"Paralympic Symbol" means the official emblem of the IPC (sometimes referred to as the Three Agitos).

**"Paralympic Venues"** includes all venues that require a Paralympic accreditation card or ticket to gain entry, including the **Paralympic Village**, Village Plaza, the Paralympic Competition Venues and the training and practice venues.

"Paralympic Village" is a highly restricted venue that houses and provides a range of services to all eligible athletes and officials for the duration of the Games.

**"Paris 2024"** means the Organising Committee for the 2024 Olympic and Paralympic Games in Paris, France.

**"Residential Zone"** is a highly restricted area of the **Paralympic Village** containing accommodation, offices and services for athletes and team officials.

**"Take Down Notice"** means a notice requiring **Accredited Persons** or third party to take down a post in whole or in part within a specified period.